



City of Battlefield Inspection Order Form

Fax # 883-8189

City Hall # 883-5840

To order an inspection please fax the following information to City Hall by 8:15am on the morning the inspection is needed. Any inspection order turned in after 8:15am will go on the next business day. Make sure the job is ready for inspection. Any inspection not ready will need to be re-ordered. There will be a \$25.00 re-inspection fee charged after the 3rd inspection that does not pass. The building inspector is in the office from 6:00am to 8:30 am to take phone calls.

DO NOT SUBMIT AN INSPECTION FORM IF THE JOB IS NOT COMPLETE.

Name of subdivision and phase: _____

Address of job: _____

Permit number: _____

Phone number: _____ Fax number: _____

Contracting company for this inspection: _____

Please put an X by the inspection you are requesting.

Footing: _____ Ticket NO. from Digrite _____

Foundation: _____

Under Slab: _____

Under Floor _____

Rough-in: _____

Insulation _____

Sewer Line: _____ Ticket NO. from Digrite _____

Water Line: _____ Ticket NO. from Digrite _____

Elc. Ditch: _____ Ticket NO. from Digrite _____

Elc. Meter: _____ **Electric and gas meter inspections will be turned in on the following business day**

Gas Meter: _____

Driveway: _____ Ticket NO. from Digrite _____

Final: _____ **Two day notice is required for all final inspections**

The permit must be posted at the job site. It will be signed when the inspection passes. The permit will be the certificate of occupancy when the final inspection passes. The address and permit number are required to be posted at the site so they can be seen from the street.

Signature: _____

Date: _____

Employee: _____

Time: _____