



City of Battlefield Instructions for Building Permit Holders

The purchaser of this permit is required and will be held accountable to notify the contractor and any subcontractors of the following conditions:

1. Prior to start of any construction, sewer hookups or road cuts, the builder must have the proper permit(s), business license and post sewer and/or road cut bonds required by the City.
2. All contractor and sub contractors must have a business license issued by the City of Battlefield. License fee is \$16 at time of application.
3. Inspection requests received by 8:15 a.m. are scheduled for that day. Requests received after 8:15 a.m. will be scheduled the following business day. For footings and sewer connections only, the building inspector must be contacted in order to set up an inspection appointment. Do not open any sewer lateral line without the inspector present on the job site.
4. If the requested items at the work site are not ready for an inspection when the inspector arrives, or the building permit, site address, and permit number are not posted at the job site, the inspection can not be conducted and a trip fee of \$25.00 will be charged.
5. To ensure safe flow of traffic, all vehicles at the job site will use driveways at the job site and not on-street parking.
6. Because the sewer billing account is established based on the name on the permit, the person that took out the permit is responsible for calling in the inspection and paying the sewer bill.

The following inspections are required:

Sewer	Footing
Foundation	Under slab
Under floor	Rough in
Electric ditch	Electric meter
Gas meter	Driveway

***Final-** The Certificate of Occupancy must be issued by the Building Inspector prior to personal affects or persons are allowed in the building. Violations of this Ordinance can result in DAILY fines of up to \$500. Your building permit should be available for all inspections and is your Certificate of Occupancy upon final inspection approval.

I have read and accept the above instructions and conditions and agree to compliance to avoid violations which will cause delays and additional costs for the permit holder.

Print Permit Holder Name

Signature

Date

The City will maintain a copy of this agreement with your permit.

01-2007