

ADVISORY PARK BOARD MINUTES

September 13, 2011

Item 1: Call to order

The meeting was called to order at 6:32 p.m. by Robert Groves. Committee members present were Marc Cerce, Michael Foster, Robert Groves, and Mike McWilliams. Shane Dirk was absent. City Administrator Rick Hess was also present.

Item 2: Public Input

No one signed up to speak.

Item 3a: Discussion and possible vote on August 9, 2011 minutes

A motion was made by Mike McWilliams to approve the August 9, 2011 minutes. The motion was seconded by Marc Cerce. A roll call vote was taken with Marc Cerce aye, Michael Foster aye, Robert Groves aye, and Mike McWilliams aye, Shane Dirk absent.

Item 3b: Review of July 2011 financials

The July 2011 financials were unavailable due to a new software system which is being installed in the city hall office. The July 2011 financials will be reviewed at the next APB meeting along with the August 2011 financials.

Item 3c: Review of August 2011 checks and deposits

The August 2011 checks and deposits will be reviewed at the next APB meeting along with the September 2011 checks and deposits.

Item 4a: Dedication of the City Parks—Rick Hess, Bob Groves

This issue will be discussed further at the next APB meeting as the dedication will not be held until the new park signs have been purchased and mounted.

Item 4b: Cherokee Trail (Dedication)—Rick Hess, Bob Groves

This event will be discussed at a future APB meeting as this dedication will not take place until after the city parks have been dedicated first.

Item 5a: Park Board Logo Shirts

A motion was made by Robert Groves to purchase 2 Battlefield City logo shirts each for the APB members. One shirt color will be dark blue and the other will be grey. The motion was seconded by Marc Cerce. A roll call vote was taken with Marc Cerce aye, Michael Foster aye, Robert Groves aye, and Mike McWilliams aye. Shane Dirk absent.

Item 5b: Native American Education Event

The Advisory Park Board announces that the city of Battlefield will be hosting a Native American Storytelling event on November 19, 2011. This event will be held on the grounds of the Cherokee

Trail of Tears Park and will feature Native American Storytelling guests, crafts, food and several live animals from the Dickerson Park Zoo will be on hand as well.

Item 5c: City Hall Haunt Event

The City Hall Haunt will be held on Friday October 28, 2011. Robert Groves has agreed to contact the Dickerson Park Zoo about bringing their menagerie of animals as they have done in years past. The biggest expense is the candy which will need to be purchased soon. Last year's event will also need to be reviewed at the meeting. The APB will discuss this further at the next meeting.

Item 5d: Mulch for Playground

The park board discussed future up keep of the playground area and possible surface coverings. Several bids have been submitted to the APB for consideration. A motion was made by Mike McWilliams to accept the bid from Phillips Mulch Sales for the amount of \$3,450.30. The motion was seconded by Marc Cerce. A roll call vote was taken with Marc Cerce aye, Michael Foster aye, Robert Groves aye, and Mike McWilliams aye. Shane Dirk absent.

Item 6: Suggestions for the next meeting

A Special meeting will be held on Thursday September 22, 2011 at 6:30 p.m. to discuss the 5 Year Park Infrastructure Plan.

The next regular APB meeting will be held on Tuesday October 11, 2011 at 6:30 p.m.

Issues to be addressed:

- 5 Year Park Infrastructure Plan (at Special meeting: Sept. 22)
- City Hall Haunt
- Dedication of the City Parks—Rick Hess, Bob Groves
- Native American Education Event
- Cherokee Trail of Tears Dedication
- Suggestion to Purchase a Generator

Item 7: Adjournment

A motion was made by Marc Cerce to adjourn the meeting. The motion was seconded by Mike Foster. A roll call vote was taken with Marc Cerce aye, Michael Foster aye, Robert Groves aye, and Mike McWilliams aye. Shane Dirk absent. Meeting adjourned at 7:19 pm.

_____ Robert Groves, Chairman _____ Date

ATTEST:
_____ Marc Cerce, Secretary _____ Date