

Draft

ADVISORY PARK BOARD MINUTES

May 8, 2012

Item 1: Call to order

The meeting was called to order at 6:38 p.m. by Robert Groves. Committee members present were Marc Cerce, Shane Dirk, Michael Foster, Robert Groves, and Michael McWilliams. Mayor Aaron Kruse and City Administrator Rick Hess was also present.

Item 2: Public Input

- a. Police Chief, David Vallely was unable to be present at this meeting.
- b. Randy Burk made a presentation regarding his interest in providing music for the July 4th fireworks event. The APB listened to a selection of music and requested Mr. Burk to provide a contract for consideration.

Item 3 General Business

Item 3a: Discussion and Possible Vote on February 24, 2012 Minutes

A motion was made by Mike McWilliams to approve the February 24, 2012 minutes. The motion was seconded by Shane Dirk. A roll call vote was taken with Marc Cerce aye, Shane Dirk aye, Michael Foster aye, Robert Groves aye, and Mike McWilliams aye.

Item 3b: Discussion and Possible Vote on March 9, 2012 Minutes

A motion was made by Shane Dirk to approve the March 9, 2012 minutes. The motion was seconded by Marc Cerce. A roll call vote was taken with Marc Cerce aye, Shane Dirk aye, Michael Foster aye, Robert Groves aye, and Mike McWilliams aye.

Item 3c: Discussion and Possible Vote on April 30, 2012 Minutes

A motion was made by Michael McWilliams to approve the April 30, 2012 minutes. The motion was seconded by Marc Cerce. A roll call vote was taken with Marc Cerce aye, Shane Dirk aye, Michael Foster aye, Robert Groves aye, and Mike McWilliams aye.

Item 3d: Review of February 2012 Financials

The February 2012 financials were reviewed by the Advisory Park Board.

Item 3e: Review of March 2012 Financials

The March 2012 financials were reviewed by the Advisory Park Board.

Item 3f: Review of March 2012 checks and deposits

The March 2012 checks and deposits were reviewed by the Advisory Park Board.

The Mayor also suggested having an "Ask An Expert" station where a conservationist or possibly and arborist would answer questions of city residents.

The Easter event was attended very well. Mayor Kruse suggested renting a fireworks tent for next year. Tables and chairs would need to be secured as well. The lane sizes for the Easter Egg Hunt may need to be different sizes and perhaps wider. The APB will inform the area churches earlier so everyone's schedules and plans can be coordinated well ahead of time.

Item 4c: Porta Potties for City Wide Garage Sale

The garage sale will be Friday and Saturday June 8-9, 2012. Two standard and one handicap portable bathrooms will be rented.

Item 4d: Five Year Park Infrastructure Plan

The APB discussed the five year park plan synopsis which was developed by Rick and adopted by the Board of Alderman.

As for the 2012 items:

The basketball and tennis court repairs have been moved to 2013.

An attempt has been made to repair fountain pump, but it has been determined that a new one should be purchased.

Repairs to the pavilion will be made before the July 4th fireworks event.

The resurfacing of city hall parking lots and the playground inspections will be completed this year.

Item 4e: Set Dates for Dedication of Parks

For the Cherokee Trail of Tears Park, Mayor Kruse suggested having a Saturday dedication in conjunction with Greene County and National Park Service personnel. The news media would also be invited, and there would possibly be a barbecue.

Rick Hess suggested having this dedication in September in conjunction with the Second Annual Native American Heritage Day which seemed to be the consensus of the APB members.

Regarding the Butterfield Stage Park, Mayor Kruse suggested that the APB consider holding the dedication after recognition is received from the National Park Service.

Item 4f: Move APB Meetings to Tuesdays

Rick Hess pointed out that there was no need to vote on moving the meeting back to Tuesday as the earlier motion which moved the APB meetings to Thursdays was only through the month of May, so that the APB meetings would move back to Tuesdays effective June 12, 2012.

The APB may however consider changing the meeting schedule at the next meeting.

Item 3g: Review of April 2012 checks and deposits

The April 2012 checks and deposits were reviewed by the Advisory Park Board.

Item 4 Unfinished Business

Item 4a: July 4th Event Planning

The APB has decided to hire four Greene County officers to help in the areas of traffic control, safety, and security from 5:00 p.m.-11:00 p.m. on July 4, 2012. These four officers will be paid \$25.00 per hour each for a total of \$600.00. Battlefield and Springfield police officers were not available for hire.

Robert Groves confirmed that contracts have been signed for the fireworks company, the entertainment company, the shuttle busses, trash service, portable bathrooms, and for the generator.

Many food vendor contracts have been secured as well. It will need to be determined which vendors need 110 electricity and which vendors need 220.

There will be one balloon specialist and one face painter in the community room and another balloon specialist and face painter in the pavilion. One group will start at 5:00 p.m. and the other at 6:00 p.m. in order to stagger the hours to help with crowd control.

Bob Groves will contact the fire department in regard to providing their services for a Lost children and first aid station. This station would need to be open from 4:00 p.m. through 11:00 p.m.

Bob Groves will place the order for Frisbees in the same quantity and colors as last year.

Marc Cerce agreed to contact a company for information regarding donation receptacles.

Marc Cerce reminded the committee that in the April 30, 2012 meeting, Mike McWilliams requested that the grounds be clearly marked and if possible, better than last year. Rick Hess also asked the APB to draw up a map ahead of time so it can be supplied to the painters as well as the list of vendors.

Bob Groves agreed to follow up on this by having a new map drawn up. Marc Cerce requested that copies of the map and the vendor lists be supplied to each APB member. Michael Foster volunteered to create a professional architectural map for use in future years.

Item 4b: Native Tree Event & Easter Event—Brief Review

There were many trees left over at the native tree event. There was some discussion as to whether this was due to the heavy rain that day or whether there may be too much diversity in the items offered. Perhaps a smaller and more popular selection of items should be considered for next year.

Mayor Aaron Kruse suggested having the Boy Scouts plant trees for the disabled and elderly. The APB would provide the soil and would consider using compost from City Utilities as well. The areas for planting should be clearly marked ahead of time, and 1-800-Dig-Right should be contacted before digging.

Item 4g: Listen to Music Selections for 4th of July

Mike McWilliams will request contracts from the prospective music groups. These will be discussed and a group will be chosen at a special meeting within the next week which will be determined by the APB via email.

Item 5: New Business

None

Item 6: Suggestions for the next meeting

A Special APB meeting will be called for next week. The date will be determined via email.

Issues to be addressed at the special meeting:

- a. Music for the July 4th fireworks event.

The next regular APB meeting will be held on Tuesday June 12, 2012 at 6:30 p.m.

Issues to be addressed at the regular meeting:

- a. Presentation from Police Chief Dave Vallely
- b. July 4th Event Planning
- c. Move APB Meetings to Thursdays or Keep on Tuesdays

Item 7: Adjournment

A motion was made by Shane Dirk to adjourn the meeting. The motion was seconded by Mike McWilliams. A roll call vote was taken with Marc Cerce aye, Shane Dirk aye, Michael Foster aye, Robert Groves aye, and Mike McWilliams aye. Meeting adjourned at 8:55 pm.

_____ Robert Groves, Chairman _____ Date

ATTEST:
_____ Marc Cerce, Secretary _____ Date