

**City of Battlefield
Board of Aldermen
Regular Meeting Minutes
February 6, 2014**

Item 1 Call to order

Meeting called to order by President of the Board Debra Hickey at 7:01 p.m. at City Hall in Battlefield, Missouri. The following Board Members were present: Debra Hickey, Marc Cerce, Stephen Esterline, and Quinton Hamp. The following Board Members were absent: Shawn Billings and Mike Goldenberg. Staff Present were City Administrator Rick Hess, City Attorney Jim Kelly, Police Chief Vallely, and City Clerk Beth Anne West.

Item 2 Ceremonial Matters

Alderman Stephen Esterline gave the opening prayer. Alderman Marc Cerce led the Pledge of Allegiance.

Item 3 Announcements

a. Presentation of Plaques from Missouri Municipal League for Certified Municipal Official
Designation to:

- i. Debra Hickey-President of Board
- ii. Beth Anne West-City Clerk

City Administrator Rick Hess presented both Ms. Hickey and Mrs. West with the Plaques. Alderman Hamp gave an update of the subcommittee he is serving on and reported a public meeting would be held on March 18th, 2014, from 4 to 6 p.m. at the Republic High School, and all elected officials are asked to attend regarding the public input for transportation project for the future.

Item 4 Mayor Updates

a. Proclamation-Ronald McDonald House Week-February 10-16, 2014

President of the Board Debra Hickey signed the proclamation and noted they will be placed on the City's website and Facebook.

President of the Board Debra Hickey noted she had attended the most recent Mayor's meeting held in Willard the week before and the City of Battlefield would be hosting the May 29th meeting on social networking and the sunshine law. President of the Board Debra Hickey noted the Mayor's Association of Greene County would like to hold a joint training on Planning and Zoning for area city officials and when the training is scheduled she will pass on this information.

Item 5 City Administrator Updates

City Administrator Rick Hess noted a new Chinese restaurant is set to open mid-February. Mr. Hess noted the PODS building site is being cleared and the plans for construction are being reviewed by the City Engineer. Mr. Hess stated he met with City Utility officials about a possible bus route to the potential Veterans Facility location but a cost study will need to be done. Mr. Hess stated that just today he received a letter of support from the commissioner's for Greene County about the facility. Mr. Hess stated he will be meeting with area officials and organizations like the Fire District and the National Battlefield about the potential facility to try to gain their support and he would like to get the Board's consent to obtain public support by using Facebook and the City's newsletter and website about the potential development. Mr. Hess added after speaking with the City Attorney he would be asking for a short bio on all the municipal election candidates to place in the next newsletter.

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Item 6 Police Chief Updates

Chief Valley stated he had no other information other than the recommendation to hire a new patrol officer.

Item 7 Adoption and Approval of Consent Agenda

Motion was made by Alderman Marc Cerce to approve and adopt the consent agenda including items including items a-e: January 21, 2014 regular session meeting minutes; Bills paid in the amount of \$14,073.50; Bills to approve in the amount of \$5,232.09; Committee and employee reports; Payroll reports. Motion was seconded by Alderman Quinton Hamp. A roll call vote was taken and the vote was 4 Ayes-Quinton Hamp, Stephen Esterline, Marc Cerce, and Debra Hickey. 0 Nays. Aldermen Shawn Billings and Mike Goldenberg were absent for the vote. Motion carried.

Item 8 Public Input

None.

Item 9 a Executive Session

Motion was made by Alderman Quinton Hamp to go into executive session under per section RSMo 610.021 (3) concerning hiring, firing, and/or promoting of employee(s) & Personnel Records, Performance Ratings, or Records Pertaining to Employees or Applicants for Employment per RSMo.610.021 (13) at 7:34 p.m. Closed Session. Closed Vote. Closed Record. Motion was seconded by Stephen Esterline. A roll call vote was taken and the vote was 4 Ayes- Quinton Hamp, Stephen Esterline, Marc Cerce, and Debra Hickey. 0 Nays. Aldermen Shawn Billings and Mike Goldenberg were absent for the vote. Motion carried. Motion was made by Alderman Quinton Hamp to go into open session at 7:42 p.m. Motion was seconded by Marc Cerce. A roll call vote was taken and the vote was 4 Ayes-Quinton Hamp, Stephen Esterline, Marc Cerce, and Debra Hickey. 0 Nays. Aldermen Shawn Billings and Mike Goldenberg were absent for the vote. Motion carried. President of the Board Debra Hickey noted a vote was taken but could not be disclosed at this time.

Item 10 d Discussion and Possible Vote to Change the look of the Business License Certificate.

Motion was made by Quinton Hamp to postpone item 10 a to the February 18, 2014, Board of Aldermen meeting. Motion was seconded by Alderman Marc Cerce. A roll call vote was taken and the vote was 4 Ayes- Quinton Hamp, Stephen Esterline, Marc Cerce, and Debra Hickey. 0 Nays. Aldermen Shawn Billings and Mike Goldenberg were absent for the vote. Motion carried.

Item 11 a Discussion and Possible Vote to Approve Preliminary Plat for Cloverhill Estates

Phase 3. City Administrator Rick Hess presented the maps to the Board to review and gave an overview of the potential development noting the City Engineer and staff agreed on recommending approval of the plat. Motion was made by Alderman Quinton Hamp to Approve Preliminary Plat for Cloverhill Estates Phase 3 as presented. The motion was seconded by Alderman Marc Cerce. A roll call vote was taken and the vote was 4 Ayes- Quinton Hamp, Stephen Esterline, Marc Cerce, and Debra Hickey. 0 Nays. Aldermen Shawn Billings and Mike Goldenberg were absent for the vote. Motion carried.

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Item 11 b Discussion and Possible Vote to Approve Preliminary Plat for Cloverhill Estates Phase 4.

Motion was made by Alderman Marc Cerce to Approve Preliminary Plat for Cloverhill Estates Phase 4 as presented. The motion was seconded by Alderman Stephen Esterline. A roll call vote was taken and the vote was 4 Ayes-Debra Hickey, Marc Cerce, Stephen Esterline, and Quinton Hamp. 0 Nays. Aldermen Shawn Billings and Mike Goldenberg were absent for the vote. Motion carried.

Item 11c Discussion and Possible Vote to Start Informing Public of Potential Veterans Administration Clinic to be built at Wilson's Creek Marketplace.

City Administrator Rick Hess asked the Board for authorization to let the public know about the potential development for the Wilson's Creek Marketplace based on a recent meeting with the firm that would build a Veterans Clinic on the site if selected. Mr. Hess added he is trying to put together a package of material and letters of support for the selection committee and would like to see if the citizens are in support of the project through various media sources including the City's Facebook and website. Motion was made by Alderman Quinton Hamp to inform the public and seek public input in the form of letters of support for the Veteran's Clinic. The motion was seconded by Alderman Marc Cerce. No vote was taken on this motion. Motion was made by Quinton Hamp to withdrawn his previous motion. Motion died for lack of second. Motion was made by Alderman Quinton Hamp to authorize the City Administrator to give information to the public on the possible Veteran's Facility and to further seek public support for said project through all media outlets. Motion was seconded by Alderman Marc Cerce. A roll call vote was taken and the vote was 4 Ayes-Quinton Hamp, Stephen Esterline, Marc Cerce, and Debra Hickey. 0 Nays. Aldermen Shawn Billings and Mike Goldenberg were absent for the vote. Motion carried.

Item 11d Discussion and Possible Vote to Submit Application for National Floodplain Insurance Program Including Resolution #14-R-01.

City Administrator Rick Hess noted the City did not currently have any affiliation with the National Floodplain Insurance Program and explained the process for becoming a member. Discussion followed. Motion was made by Alderman Marc Cerce. Motion dies for lack of second. Motion was made by Alderman Quinton Hamp to postpone item 11 d and item 11 f to the next Board meeting scheduled for February 18, 2014. Motion was seconded by Alderman Marc Cerce. A roll call vote was taken and the vote was 4 Ayes-Quinton Hamp, Stephen Esterline, Marc Cerce, and Debra Hickey. 0 Nays. Aldermen Shawn Billings and Mike Goldenberg. Motion carried.

Item 11e Discussion and Possible Vote to Approve Resolution #14-R-02, affirming the Board of Aldermen's Support of the City of Battlefield Receiving the Designation of a Purple Heart City.

City Administrator Rick Hess noted he received a letter from Department of Missouri Military Order of Purple Heart in support of the veteran's facility and after contact with them they provided a resolution to designate the City as a Purple Heart City. Motion was made by Alderman Stephen Esterline to adopt Resolution #14-R-02 concerning the designation of the City as a Purple Heart City. The motion was seconded by Alderman Quinton Hamp. A roll call vote was taken and the vote was 4 Ayes- Quinton Hamp, Stephen Esterline, Marc Cerce, and Debra Hickey. 0 Nays. Aldermen Shawn Billings and Mike Goldenberg were absent for the vote. Motion carried.

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Item 11f Discussion and Possible Vote to Authorize City Attorney to Draft Floodplain Management Ordinance.

Item postponed see motion listed above.

Item 11 g Discussion and Possible Vote to Approve of Expenses for City Administrator to Attend the State Emergency Management Annual Conference in St. Charles, Missouri in April, 2014.

City Administrator Rick Hess mentioned this expense would be divided between the funds. Motion was made by Alderman Marc Cerce to Approve of Expenses for City Administrator to Attend the State Emergency Management Annual Conference in St. Charles, Missouri in April, 2014 not to exceed \$900. The motion was seconded by Alderman Quinton Hamp. A roll call vote was taken and the vote was 4 Ayes- Debra Hickey, Marc Cerce, Stephen Esterline, and Quinton Hamp. 0 Nays. Aldermen Shawn Billings and Mike Goldenberg were absent for the vote. Motion carried.

Item 11 h Discussion and Possible Vote to Approve of Expenses for City Clerk to Attend Annual Spring Institute in March of 2014 at Columbia, Missouri.

Motion was made by Alderman Quinton Hamp to Approve of Expenses for Approve of Expenses for City Clerk to Attend Annual Spring Institute in March of 2014 at Columbia, Missouri, not to exceed \$1,100.00. The motion was seconded by Alderman Marc Cerce. A roll call vote was taken and the vote was 4 Ayes- Debra Hickey, Marc Cerce, Stephen Esterline, and Quinton Hamp. 0 Nays. Aldermen Shawn Billings and Mike Goldenberg were absent for the vote. Motion carried.

Item 11 I Discussion and Possible Vote to Approve Spring Clean-Up Date after City-Wide Garage Sale through our Preferred Provider Republic Services.

City Clerk Beth Anne West stated she would get clarification if there was any cost associated with this service by the next meeting. Motion was made by Alderman Marc Cerce to postpone this item until the February 18, 2014 meeting. The motion was seconded by Alderman Stephen Esterline. A roll call vote was taken and the vote was 4 Ayes- Debra Hickey, Marc Cerce, Stephen Esterline, and Quinton Hamp. 0 Nays. Aldermen Shawn Billings and Mike Goldenberg were absent for the vote. Motion carried.

Item 11 J Discussion and Possible Vote to Discuss Employee Compensation.

City Administrator explained that a situation had occurred where an employee was called in after hours which meant they would be paid overtime and they did not want the pay so he wanted to bring this issue to the Board of Aldermen to review for a possible solution. City Attorney Jim Kelly advised the Board on possible solutions to this situation. Discussion followed. The Board of Aldermen suggested the City Administrator draft a proposed change to the Personnel Manual for them to review in the near future.

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Item 12 Adjournment

Motion was made by Alderman Quinton Hamp to adjourn the meeting. The motion was seconded by Alderman Marc Cerce. A roll call vote was taken and the vote was 4 Ayes-Debra Hickey, Marc Cerce, Stephen Esterline, and Quinton Hamp. 0 Nays. Aldermen Shawn Billings and Mike Goldenberg were present for the vote. Motion carried. The meeting adjourned at 9:34 p.m.

_____ President of the Board Debra Hickey _____ Date

ATTEST:

_____ City Clerk _____ Date

Reading and Vote to Approve Minutes:

Minutes Approved: