

**City of Battlefield
Board of Aldermen
Regular Session Meeting Minutes
January 26, 2016**

Item 1 Call to order

Mayor Debra Hickey brought the meeting to order at 6:32 p.m. Board of Aldermen members present were: Stephen Jean, Rocky Compton, Warren Griffith, Linda Barboa, and Marc Cerce. Board of Aldermen Members absent was as follows: William Marcink. Staff Members present were as follows: City Administrator Rick Hess, Police Chief David Vallely, and City Clerk Beth Anne West.

Item 2 Ceremonial Matters

Opening Prayer was led by Alderman Marc Cerce. Pledge of Allegiance was led by Alderman Stephen Jean.

Item 3 Announcements

- Proclamation for Ronald McDonald House Week February 8-14, 2016.
- Rick Hess Certificate (EMA Training)
- Meet the Candidate Event set for March 15th at 5:45 p.m.
- Training for Board members available through MRWA

Item 4 City Administrator Report

- Legislative update alert handed out to Board from MML.
- Ozarks Transportation Organization (OTO) Meeting heard from representative from Roy Blunt's Office that decision by Veteran's Affairs should be given by February 19th on the VA building will report once information received.
- Working with retail broker on possible retail business moving to Battlefield will be meeting with Missouri Department of Transportation (MO DOT) and OTO on City's Designation for State Highway FF soon.
- Reported on power outage due to car accident.

Item 5 Mayor Report

- Attended all City meetings
- May attend the legislative conference for Missouri Municipal League (MML) in February 9-10, 2016
- Working with Parks Advisory Board on holding Special Trail of Tears Event meeting on January 28, 2016, at 6 p.m. to start organizing event and volunteers.

Item 6 Aldermen Report

- Alderman Warren Griffith reported on getting positive feedback on our Park system from someone who lives outside the City with regard to various events held at City.

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Item 7 Fire Chief Report

- Battalion Chief Anthony Monning gave following report:
- December 2015 calls for service #267, 46 were stacked calls (multiple at one time) with peak time at 5 p.m. on Monday.
- Total calls for 2015 were 2,975 with majority of calls for medical purposes rather than fire calls.
- Reported on recent flooding event in December and ice event.

Item 8 Adoption and Approval of Consent Agenda

Motion was made by Alderman Warren Griffith to approve and adopt the consent agenda including items a-i: January 5, 2016 regular session minutes; January 5, 2016 executive session minutes; Bills paid in the amount of \$83,631.20; Bills to approve in the amount of \$15,064.48; Committee and employee reports; Payroll reports; Sewer Adjustments for the month of December 2016 in the amount of \$113.93; January Financial Statements; January Bank Reconciliations. Motion was made by Alderman Marc Cerce. A roll call vote was held and the vote was 5 Ayes-Marc Cerce, Linda Barboa, Warren Griffith, Rocky Compton, and Stephen Jean. 0 Nays. Alderman William Marcink was absent for the meeting. Motion carried.

Item 9 Public Input

None.

Item 10 a Update and Review of Proposed Maintenance Agreement and/or approve new Lease and/or Purchase of new copier/printer for City.

City Administrator Rick Hess stated that after consideration of all the material received it would be best not to purchase a new copier/printer at this time and to sign off on the new proposed maintenance agreement for the existing copier/printer. Mr. Hess added that the information obtained will be included in the upcoming budget for reference.

Motion was made by Alderman Marc Cerce to change the orders of the day to move item 11 c before item 11 a. Motion was seconded by Alderman Stephen Jean. A roll call vote was held and the vote was 5 Ayes-Stephen Jean, Rocky Compton, Warren Griffith, Linda Barboa, and Marc Cerce. 0 Nays. Alderman William Marcink was absent for the meeting. Motion carried.

Item 11 c Discussion and Possible Vote to Approve Purchase of Park Building not to exceed \$10,000.00.

Parks Advisory Board Chairman Ron Yancey provided the Board with information on the possible purchase of a building to be utilized at Park Events for multiple uses. Mr.

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Yancey stated the building would be placed in the park on a gravel base and anchored to the ground with electrical inside to building and has a power source to be attached to the nearby electrical box. Motion was made by Marc Cerce to approve the purchase of Park Building not to exceed \$10,000.00 with Park Funds to be determined by the Park Board. Motion was seconded by Warren Griffith. A roll call vote was taken and the vote was 5 Ayes- Marc Cerce, Linda Barboa, Warren Griffith, Rocky Compton, and Stephen Jean. 0 Nays. Alderman William Marcink was absent for the meeting. Motion carried.

Item 11a Discussion and Possible Vote to Approve Proposed Amendment to Personnel Manual.

City Administrator Rick Hess noted that an applicant for the Public Works Superintendent Position was actually related to a City Worker and if the Board wanted to consider this person a change would need to be made to the current Personnel Manual. Mr. Hess stated that the City contacted the City Attorney for a proposed change to bring before the Board this evening for consideration. Jim Kelly, City Attorney stated could be changed and that the City would not want another employee that was related to supervise a relative. Discussion followed on the proposed amendment. City Attorney provided input on the amendment. Motion was made by Alderman Warren Griffith to adopt language as presented to amend the personnel policy by deleting the current section and replacing in its entirety the new proposed language dated 1-19-16. Motion was seconded by Alderman Marc Cerce. A roll call vote was held and the vote was 5 Ayes-Stephen Jean, Rocky Compton, Warren Griffith, Linda Barboa, and Marc Cerce. 0 Nays. Alderman William Marcink was absent for the meeting. Motion carried.

Item 11 b Discussion and Possible Vote to Approve Destruction of Records for 2016.

City Clerk Beth Anne West provided a list of records to be approved for destruction by the Board that was submitted to her by the Police Department. Mrs. West noted a copy of the list would be attached to the approved minutes as a permanent record. Motion was made by Alderman Marc Cerce to approve the list of records to destroy for 2016 as presented. Motion was seconded by Alderman Stephen Jean. A roll call vote was held and the vote was 5 Ayes-Marc Cerce, Linda Barboa, Warren Griffith, Rocky Compton, and Stephen Jean. 0 Nays. Alderman William Marcink was absent for the meeting. Motion carried.

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Item 11d Discussion and Possible Vote to Affirm Mayor's Appointment of John Cawfield to the Economic Development Committee for a three year term.

Mayor Debra Hickey subject to Board approval appointed John Cawfield to fulfill former EDC member Jeff Lambeth. *Editorial Note:* Jeff Lambeth resigned his position that would expire in October of 2018. Motion was made by Alderman Warren Griffith to affirm the Mayor's Appointment of John Cawfield to the Economic Development Committee for a term of three years ending in October of 2018. Motion was seconded by Alderman Rocky Compton. A roll call vote was taken and the vote was 5 Ayes-Marc Cerce, Linda Barboa, Warren Griffith, Rocky Compton, and Stephen Jean. 0 Nays. Alderman William Marcink was absent for the vote. Motion carried.

A short break was granted by Mayor Debra Hickey at 8:05 p.m. Meeting was brought back to order at 8:15 p.m. by Mayor Debra Hickey.

Item 12 a Discussion and Possible Vote Concerning hiring, firing, and/or promoting of employee per RSMo.610.021. (3) **Item 12 b** Discussion and Possible Vote Concerning Personnel Records, Performance Ratings, or Records Pertaining to Employees or Applicants for Employment per RSMo. 610.021. (13) **item 12c** Discussion and possible vote concerning Operational Guidelines and polices developed, or maintained by any public agency responsible for law enforcement, public safety, first response, or public health for use in responding to or preventing any critical incident which is or appears to be terrorist in nature and which has the potential to endanger individual or public safety or health. Per RSMo. 610.021. (18) **Item 12 d** Discussion and possible vote concerning existing or proposed security systems and structural plans of real property owned or leased by a public governmental body, and information that is voluntarily submitted by a non-public entity owning or operating an infrastructure to any public governmental body for use by that body to devise plans for protection of that infrastructure, the public disclosure of which would threaten public safety per RSMo. 610.021. (19). Closed Session. Closed Vote. Closed Record.

Motion was made by Alderman Warren Griffith to go into executive session under RSMo.610.021.(1); RSMo.610.021.(13); RSMo.610.021.(18); and RSMo.610.021.(19); at 8:16 p.m. Motion was seconded by Alderman Rocky Compton. A roll call vote was taken and the vote was 5 Ayes-Stephen Jean, Rocky Compton, Warren Griffith, Linda Barboa, and Marc Cerce. 0 Nays. Aldermen William Marcink was absent for the vote. Motion carried.

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Motion was made by Alderman Rocky Compton to go out of closed session at 9:25 p.m. Motion was seconded by Alderman Marc Cerce. A roll call vote was taken and the vote was 5 Ayes-Marc Cerce, Linda Barboa, Warren Griffith, Rocky Compton, and Stephen Jean. 0 Nays. Alderman William Marcink was absent for the vote. Motion carried. Mayor Debra Hickey announced that no votes had been taken during executive session.

Item 13 Adjournment

Motion was made by Alderman Marc Cerce to adjourn the meeting at 9:26 p.m. Motion was seconded by Alderman Warren Griffith. A roll call vote was taken and the vote was 5 Ayes- Stephen Jean, Rocky Compton, Warren Griffith, Linda Barboa, and Marc Cerce. 0 Nays. Alderman William Marcink was absent for the vote. Motion carried.

Debra A. Hickey Mayor Debra Hickey 05/17/16 Date

ATTEST:
Beth Anne West City Clerk Beth Anne West 5-17-16 Date

Reading and Vote to Approve Minutes: 5 Ayes-Linda Barboa, Stephen Jean, Marc Cerce, William Marcink, and Warren Griffith. 0 Nays. Alderman Rocky Compton was absent for the meeting. Motion carried.

Minutes Approved: February 2, 2016.

