

**City of Battlefield
Board of Aldermen
Regular Session Meeting Minutes
May 3, 2016**

Item 1 call to order

Meeting called to order by Mayor Debra Hickey at 6:37 p.m. Board members present: Jennifer Rippe, Linda Barboa, Warren Griffith, Marc Cerce, and Pamela Hamilton. Staff present: City Administrator Rick Hess, City Clerk Beth Anne West, and Police Officer Ronald Payne.

Item 2 Ceremonial Matters

Opening prayer given by Alderman Marc Cerce. Pledge of Allegiance was led by Alderman Jennifer Rippe.

Mayor Debra Hickey provided City Clerk Beth Anne West with a thank you card for her 5 years of service to the City as of *May 2, 2016*. Mrs. West thanked everyone for the card.

Item 2 a Discussion and Possible Vote to Approve Mayor's Appointment of Ward I Alderman to serve until April 2017, Election to fill vacant position.

Mayor Debra Hickey stated subject to Board approval she would like to appoint Stephen Esterline as Ward I Alderman to fill the vacant position left by former Alderman Stephen Jean. Motion was made by Alderman Marc Cerce to appoint Stephen Esterline as Ward I Alderman to serve until April 2017 Election to fill vacant position. Motion was seconded by Alderman Warren Griffith. A roll call vote was taken and the vote was 5 Ayes-Jennifer Rippe, Linda Barboa, Warren Griffith, Marc Cerce, and Pamela Hamilton. 0 Nays. All Aldermen were present for the meeting. Motion carried.

Item 2b Swear in Ward I Alderman Appointment

Ward I Alderman Stephen Esterline was sworn in by City Clerk Beth Anne West. Alderman Esterline took his seat on the Board.

Item 3 Announcements

- May 3, 2016, Police Officer Brent Armstrong's 5th Anniversary.
- 90 Days approaching for new Public Works Superintendent Ken Carter
- May 5, 2016, 7 a.m. National Day of Prayer Event-*Springfield, MO*
- May 9, 2016, Planning and Zoning Commission Meeting.
- May 12, 2016, Advisory Park Board Meeting.
- May 21-22, 2016, Trail of Tears Remembrance Event
- May 26, 2016, Board of Aldermen Orientation 6-9:30 p.m.
- June 2, 2016, Budget Meeting 6-9:30p.m.
- June 9-10, 2016, Elected Officials Training Columbia, MO offered by *Missouri Municipal League*
- June 11, 2016, Budget Meeting 6-9:30 p.m.
- June 16, 2016, Budget Meeting 6-9:30 p.m.

City of Battlefield
Board of Aldermen
Regular Session Meeting Minutes
May 3, 2016

Item 4 City Administrator Report

- City Administrator Rick Hess stated he would be setting up a dedication for the Wounded Combat Parking Signs to be held on **May 21, 2016**, Armed Forces Day during the Trail of Tears Remembrance Event. Mr. Hess noted that special purple paint will be placed on the parking spot to denote Purple Heart Recipients.
- **EMPG** Grant application submitted may need to be altered after recent correspondence with SEMA.
- **EMA** Conference attendance-Branson, Missouri.
- F-0 Tornado Event.
- Mitigation Grant for the Storm Water Project obtaining information from the Engineering Firm.

Item 5 Mayor's Report

Mayor Debra Hickey gave report to be attached to Minutes as *Attachment A*.

Item 6 Aldermen Report

- Alderman Barboa provided information on the *Autism* Project.
- Alderman Pamela Hamilton provided some information on **Aldi's**; with some contact information for their corporate office to see if they might be interested in locating in Battlefield.

Item 7 Police/Fire Report

None.

Item 8 Adoption and Approval of Consent Agenda

Motion was made by Alderman Warren Griffith to approve the consent agenda including items a, c, d & f and to remove item 8b (**April 19, 2016 Executive Session Minutes**), to be pulled out of the consent agenda. April 19, 2016 regular session minutes, Bills paid in the amount of \$97,959.43; Bills to approve in the amount of \$6,298.87; Committee and employee reports; Payroll reports. Motion was seconded by Alderman Stephen Esterline. A roll call vote was taken and the vote was 6 Ayes- Pamela Hamilton, Marc Cerce, Warren Griffith, Stephen Esterline, Linda Barboa, and Jennifer Rippe. 0 Nays. All Aldermen were present for the meeting. Motion carried.

Item 9 Public Input

None.

Motion was made by Alderman Warren Griffith to change the orders of the day to move new business before old business item 10a. Motion was seconded by Alderman Marc Cerce. A roll call was taken and the vote was 6 Ayes-Jennifer Rippe, Linda Barboa, Stephen Esterline,

City of Battlefield
Board of Aldermen
Regular Session Meeting Minutes
May 3, 2016

Warren Griffith, Marc Cerce, and Pamela Hamilton. 0 Nays. All Aldermen were present for the meeting. Motion carried.

Item 11 a Discussion and Possible Vote to Approve Tasting Permit for Kum-N-Go Convenience Store.

City Administrator Rick Hess noted Kum-N-Go applied for Tasting Permit for their Battlefield location, to which a similar request is being made for other Kum-N-Go locations in Missouri. Motion was made by Alderman Linda Barboa to approve the tasting permit for Kum-n-Go Convenience Store contingent upon receipt of State Licensing. Motion was seconded by Alderman Stephen Esterline. A roll call vote was taken and it was 4 Ayes-Pamela Hamilton, Stephen Esterline, Linda Barboa, and Jennifer Rippe. 1 Abstain-Marc Cerce. (*Alderman Cerce stated he would abstain since the item related to Alcohol.*) 1 Nay-Warren Griffith. All Aldermen were present for the meeting. Motion carried.

11 b Discussion of Budget and/or future budget meeting dates.

City Administrator Rick Hess asked if Board had any questions on the first draft of the budget and if so to please call or e-mail him. Mr. Hess noted he would be getting updated figures out to the Board of Aldermen tomorrow. Discussion followed on the dates and times of the future budget meetings, which are mentioned above in item 3 announcements.

Item 11 c Discussion and Possible Vote to Approve Mayor's Appointment of Park Board Member.

Mayor Debra Hickey stated subject to Board approval she would appoint Sean Rippe to fulfill the unexpired term of Brandon Alsup who recently resigned. Motion was made by Alderman Warren Griffith to affirm the Mayor's appointment of Sean Rippe to fill the unexpired term of Brandon Alsup. Motion was seconded by Alderman Marc Cerce. A roll call vote was taken and it was 5 Ayes-Linda Barboa, Stephen Esterline, Marc Cerce, and Pamela Hamilton. 0 Nays. 1 Abstain Jennifer Rippe. (*Abstention due to relation of Mrs. Rippe to Sean Rippe*). All Aldermen were present for the vote. Motion carried.

Item 11 d Discussion and Possible Vote to Approve Mayor's Appointment of Economic Development Commission Member.

Mayor Debra Hickey stated subject to Board approval she would appoint James Allread to serve the unexpired term of the vacant Economic Development Commission position. Motion was made by Alderman Marc Cerce to Affirm the Mayor's appointment of James Allread to the Economic Development Commission to fulfill the vacant position of either James Lambeth or Nick Penka, who both recently resigned. Motion was seconded by Alderman Warren Griffith. A roll call vote was taken and the vote was 6 Ayes-Jennifer Rippe, Linda Barboa, Stephen Esterline, Warren Griffith, Marc Cerce, and Pamela Hamilton. 0 Nays. All Aldermen were present for the vote. Motion carried.

City of Battlefield
Board of Aldermen
Regular Session Meeting Minutes
May 3, 2016

11e Discussion and Possible Vote to Award Bid on Generators for Lift Station Improvements.

City Administrator Rick Hess stated the City Engineer was still reviewing the information on the Lift Station Improvement Bids and did not have a recommendation for this evening's meeting. Motion was made by Alderman Stephen Esterline to postpone item 11e until the next Board of Aldermen Meeting on *May 17, 2016*. Motion was seconded by Aldermen Warren Griffith. A roll call vote was taken and the vote was 6 Ayes-Pamela Hamilton, Marc Cerce, Warren Griffith, Stephen Esterline, Linda Barboa, and Jennifer Rippe. 0 Nays. Motion carried.

Item 10a Discuss and Possible Vote to Upgrade building Codes from Current 2003 to 2012 to match Greene County Building Codes.

City Administrator Rick Hess stated the City uses 2003 IBC codes and the County uses 2012 IBC codes, in the past the City has mirrored the County on Codes and he would like to match the County on building codes utilized. Motion was made by Alderman Warren Griffith to align the City of Battlefield's Building Codes to match Greene County's Building Codes (**2012**), effective *July 1, 2016*. Motion was seconded by Alderman Jennifer Rippe. A roll call vote was taken 5 Ayes-Pamela Hamilton, Marc Cerce Warren Griffith, Linda Barboa and Jennifer Rippe. 0 Nays. 1 Abstain-Stephen Esterline. Motion carried. (*Mr. Esterline abstained since he had not been privy to the past discussions on this topic*)

Item 10 b Discussion and Possible Bill#16-02, an Ordinance Creating a Temporary/Special Event License for Vendors; Creating Classifications Thereof; and Establishing Fees for Obtaining Temporary/Special Event Licenses.

Discussion on assigning different classifications/fees for such and need for those classifications to be written out for further review. Motion was made by Alderman Warren Griffith to postpone item 10b to the next meeting regularly scheduled Board of Aldermen Meeting set for *May 17, 2016*. Motion was seconded by Alderman Jennifer Rippe. A roll call vote was taken and the vote was 6 Ayes-Jennifer Rippe, Linda Barboa, Stephen Esterline, Warren Griffith, Marc Cerce, and Pamela, Hamilton. 0 Nays. All Aldermen were present for the vote. Motion carried.

Item 12 a, b, c, and d Executive Session

Motion was made by Alderman Marc Cerce to go into executive session at 8:30 p.m. under Section 610.021. (1), (2), (18), & (19), at 8:30 p.m. Motion was seconded by Alderman Warren Griffith. A roll call vote was taken and the vote was 6 Ayes-Jennifer Rippe, Linda Barboa, Stephen Esterline, Warren Griffith, Marc Cerce, and Pamela Hamilton. 0 Nays. All Aldermen were present for the vote. Motion carried.

Motion was made by Aldermen Marc Cerce to go out of executive session at 8:57 p.m. Motion was seconded by Aldermen Warren Griffith. A roll call vote was taken and the vote was 6

City of Battlefield
Board of Aldermen
Regular Session Meeting Minutes
May 3, 2016

Ayes-Jennifer Rippe, Linda Barboa, Stephen Esterline, Warren Griffith, Marc Cerce, and Pamela Hamilton. 0 Nays. All Aldermen were present for the vote. Motion carried. Mayor Debra Hickey noted no votes were taken during executive session.

Item 13 Adjournment

Motion was made by Alderman Warren Griffith to adjourn the meeting at 8:59 p.m. Motion was seconded by Alderman Linda Barboa. A roll call vote was taken and it was 6 Ayes-Jennifer Rippe, Linda Barboa, Stephen Esterline, Warren Griffith, Marc Cerce, and Pamela Hamilton. 0 Nays. All Aldermen were present for the vote. Motion carried.

Debra Hickey Mayor Debra Hickey 05/17/16 Date

ATTEST:

Beth Anne West City Clerk Beth Anne West 5-17-16 Date

Reading and Vote to Approve Minutes: *6 Ayes - Pamela Hamilton, Marc Cerce, Linda Barboa, Jennifer Rippe, and Stephen Esterline. 0 Nays.*
Warren Griffith,

Minutes Approved: *May 17, 2016*



Mayor's Report

04/19/ 16 to 05/03/2016

- *Attended portion of PWSD Annual Meeting and stressed working together.**
- *Attended OTO training and meeting.**
- *Attended budget discussion with Rick and Beth.**
- *Attended meeting with Rick, Beth and Dianna to review contract with water district.**
- *Attended meeting with Rick at Greene County Commission.**
- *Attended meeting with Marc Maness to discuss communication issues,**
- *Met with James Allred (Ref: EDC).**
- *Telephone interview with Sean Rippe. Ref: APB).**
- *Worked on Trail of Tears Event: Spoke with KY3 and Greene County Commonwealth on PR; Met with Dianna and Chip Kidd to discuss TOT schedule and PR; Emailed invitation to dignitaries (Hillmer, Bengsch, Burlison, Wasson); Spoke with several performers and presenters.**
- *Worked booth for Autism Blast at Battlefield Mall.**
- *Recognized Administrative Professionals Day by taking five office staff to lunch at Relics (Beth, Marilyn, Dianna, Clover, Kim).**
- *Spent time in TOT park on 3 occasions to visit with park visitors about their thoughts on the park..**
- *Prepared for BOA meeting.**

Attachment A