

**City of Battlefield
Board of Aldermen
Regular Session Meeting Minutes
May 17, 2016**

Item 1 Call to order

Meeting called to order by Mayor Debra Hickey at 6:36 p.m. Board members present: Stephen Esterline, Jennifer Rippe, Linda Barboa, Warren Griffith, Marc Cerce, and Pamela Hamilton. Alderman Absent: Marc Cerce was absent at the start of the meeting. Staff Present: City Administrator Rick Hess, City Attorney Jim Kelly, City Clerk Beth Anne West, and Police Chief David Vallely.

Item 2 Ceremonial Matters

Opening prayer given by Battlefield Assembly of God Pastor Richard Orrell. Pledge of Allegiance was led by Alderman Stephen Esterline.

City Clerk Beth Anne West read Proclamations.

Proclamation Police Week-**Attachment #1**

Proclamation Public works Week-**Attachment#2**

Item 3 Announcements

Missouri Rural Services Plaque presentation to City Administrator Rick Hess by Mayor Debra Hickey. City received award for 3 years without accidents April 1, 2012 to March 31, 2015.

- Trail of Tears Remembrance Event Saturday and Sunday from 9 to 5 p.m. both days.
- Dedication for Combat Wounded Warriors Parking Space at 8:30 a.m. on Saturday.
- May 26, 2016, Board of Aldermen Orientation from 6-9:30 p.m. at City Hall
- May 30, 2016, City Hall Closed for Memorial Day Holiday
- June 2, 2016 Budget Meeting 6-9:30 p.m.
- June 3-4, 2016 City-Wide Garage Sale
- June 8, 2016 Clean Up Date offered by Republic Services
- June 9th-10th, 2016 Elected Officials Training Columbia, Missouri
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Item 4 City Administrator Report

Written Report given see **attachment #3**

Item 5 Mayor Report

See attached report attachment #4

Alderman Marc Cerce entered the meeting at 6:55 p.m.

Item 6 Aldermen Report

Alderman Barboa gave an update on Autism project mentioned review of Park for possible Design of Park Equipment, and recent letter in Springfield News Leader.

**City of Battlefield
Board of Aldermen
Regular Session Meeting Minutes
May 17, 2016**

Item 7 Police/Fire Chief Report

None.

Item 8 Adoption and Approval of Consent Agenda

Motion was made by Alderman Warren Griffith to approve the consent agenda including items a-j: May 3, 2016, regular session minutes; May 3, 2016, executive session minutes; April 19, 2016 executive session minutes; Bills paid in the amount of \$89,708.26; Bills to approve in the amount of \$1,093.46; Committee and employee reports; Payroll reports; Sewer Adjustments for the month of April 2016, in the amount of \$292.51; April Bank Reconciliations; April Financial Statements. Motion was seconded by Alderman Marc Cerce. A roll call vote was taken and it was 6 Ayes-Pamela Hamilton, Marc Cerce, Warren Griffith, Linda Barboa, Jennifer Rippe, and Stephen Esterline. 0 Nays. All Aldermen were present for the meeting. Motion carried.

Item 9 Public Input

None.

Item 10 a Discussion and Possible Vote to Award Bid on Generators for Lift Station Improvements.

City Administrator Rick Hess provided recommendation from Anderson Engineering. Motion was made by Alderman Stephen Esterline to award bid on Generators for Lift Station Improvements to Lumix in the amount of \$156,747.30, based on City Administrator and Anderson Engineering's recommendation. Motion was seconded by Alderman Marc Cerce. A roll call vote was taken and it was 6 Ayes-Stephen Esterline, Jennifer Rippe, Linda Barboa, Warren Griffith, and Pamela Hamilton. 0 Nays. All Aldermen were present for the meeting. Motion carried.

Item 11 a Discussion of Budget and/or future budget meeting dates.

City Administrator Rick Hess reviewed budget meeting dates, provided new copy of the budget. Mr. Hess noted new version coming soon.

Item 11b Discussion and Possible Vote to approve Liquor Licenses for the following businesses: Dollar General, Eagle Stop South, Kum & Go, and Rapid Roberts.

Motion was made by Alderman Warren Griffith to approve Liquor Licenses for the following businesses: Dollar General, Eagle Stop South, Kum & Go, and Rapid Roberts contingent upon state licensing, as listed on agenda. Motion was seconded by Alderman Jennifer Rippe. A roll call vote was taken and it was 5 Ayes-Stephen

City of Battlefield
Board of Aldermen
Regular Session Meeting Minutes
May 17, 2016

Esterline, Jennifer Rippe, Linda Barboa, Warren Griffith, and Pamela Hamilton. 1 Nay-Marc Cerce. All Aldermen were present for the meeting. Motion carried.

Item 11c Discussion and Possible Vote to Approve Bid submitted for Electrical to Concession Stand.

City Administrator Rick Hess stated Parks Advisory Board Chairman only received two bids one from A-1 Electrical Service, Inc. and Electrical Solutions. Motion was made by Alderman Warren Griffith to approve Bid submitted for Electrical to Concession Stand as recommended by Advisory Park Board in the amount of \$3,035.00, not to exceed \$3,100.00 as listed in proposal received from A-1 Electrical Service, Inc. Motion was seconded by Alderman Warren Griffith. A roll call vote was taken and it was 6 Ayes-Stephen Esterline, Jennifer Rippe, Linda Barboa, Warren Griffith, Marc Cerce, and Pamela Hamilton. 0 Nays. All Aldermen were present for the meeting. Motion carried.

Item 11d Discussion And Possible Vote To Approve Bill #16-03 An Ordinance Prohibiting The Cutting Or Boring Under Of City Streets Without First Obtaining A Permit.

No vote taken on this bill.

Item 11e Discussion And Possible Vote To Approve Bill #16-04 An Ordinance An Ordinance Providing For Submission Of A Proposal To Continue Application And Collection Of The Local Sales Tax On The Titling Of Motor Vehicles, Trailers, Boats, And Outboard Motors That Were Purchased From A Source Other Than A Licensed Missouri Dealer To The Qualified Voters Of The City For Their Approval At The General Election Called And To Be Held In The City On Tuesday The 8th Day Of November, 2016.

Motion was made by Alderman Marc Cerce to have the first reading of Bill #16-04, by title only. Motion was seconded by Alderman Warren Griffith. A roll call vote was taken and it was 6 Ayes-Pamela Hamilton, Marc Cerce, Warren Griffith, Linda Barboa, Jennifer Rippe, and Stephen Esterline. 0 Nays. All Aldermen were present for the meeting. Motion carried. City Clerk Beth Anne West read the Bill by title only for the first time. Motion was made by Alderman Warren Griffith to approve the first reading of Bill #16-04, by title only. Motion was seconded by Alderman Jennifer Rippe. A roll call vote was taken and it was 6 Ayes-Stephen Esterline, Jennifer Rippe, Linda Barboa, Warren Griffith, Marc Cerce, and Pamela Hamilton. 0 Nays. All Aldermen were present for the meeting. Motion carried. Motion was made by Alderman Marc Cerce to have the second reading of Bill #16-04 by title only for the second and final time.

**City of Battlefield
Board of Aldermen
Regular Session Meeting Minutes
May 17, 2016**

Motion was seconded by Alderman Warren Griffith. A roll call vote was taken and it was 6 Ayes-Pamela Hamilton, Marc Cerce, Warren Griffith, Linda Barboa, Jennifer Rippe, and Stephen Esterline. 0 Nays. All Aldermen were present for the meeting. Motion carried. City Clerk Beth Anne West read Bill #16-04, by title only for the second and final time. Motion was made by Alderman Warren Griffith to approve the second reading of Bill #16-04, by title only and make it Ordinance #16-04. Motion was seconded by Alderman Marc Cerce. A roll call vote was taken and it was 6 Ayes-Stephen Esterline, Jennifer Rippe, Linda Barboa, Warren Griffith, Marc Cerce, and Pamela Hamilton. 0 Nays. All Aldermen were present for the meeting. Motion carried.

Item 11f Discussion And Possible Vote To Approve Bill #16-05, An Ordinance Providing For Submission Of A Proposal To Discontinue Application And Collection Of The Local Sales Tax On The Titling Of Motor Vehicles, Trailers, Boats, And Outboard Motors That Were Purchased From A Source Other Than A Licensed Missouri Dealer To The Qualified Voters Of The City For Their Approval At The General Election Called And To Be Held In The City On Tuesday The 8th Day Of November, 2016.

No vote taken on this bill.

Item 11g Discussion and Possible Vote to Assist Greene County Highway Department with sinkhole repairs.

City Administrator Rick Hess mentioned opportunity to assist the Greene County Highway Department with the recent sinkhole repairs by releasing funds through the City's reserved funds through the Ozarks Transportation Organization, which there is more than enough to allow the disbursement of funds. Motion was made by Alderman Warren Griffith to assist the Greene County Highway Department with sinkhole repairs in the amount of \$20,000, to authorize the City Administrator for STP-U Funds to Greene County reserved through Ozarks Transportation Organization Board via written correspondence as such. Motion was seconded by Alderman Marc Cerce. A roll call vote was taken and it was 6 Ayes-Pamela Hamilton, Marc Cerce, Warren Griffith, Linda Barboa, Jennifer Rippe, and Stephen Esterline. 0 Nays. All Aldermen were present for the meeting. Motion carried.

Item 12 Executive Session

Discussion and Possible Vote concerning RSMo.610.021. (18) & (19) & (2) Closed Session. Closed Vote. Closed Record. Motion was made by Alderman Marc Cerce to go into executive session under RSMo.610.021. (18) & (19) & (2), at 8:23 p.m. Motion was

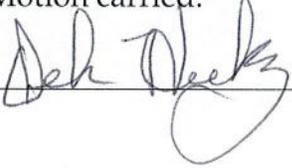
City of Battlefield
Board of Aldermen
Regular Session Meeting Minutes
May 17, 2016
Confidential

City of Battlefield
Board of Aldermen
Regular Session Meeting Minutes
May 17, 2016

seconded by Alderman Warren Griffith. A roll call vote was taken and the vote was 6 Ayes-Stephen Esterline, Jennifer Rippe, Linda Barboa, Warren Griffith, Marc Cerce, and Pamela Hamilton. 0 Nays. All Aldermen were present for the meeting. Motion carried. Motion was made by Alderman Warren Griffith to go out of closed session at 8:57 p.m. Motion was seconded by Alderman Linda Barboa. A roll call vote was taken and the vote was 6 Ayes-Stephen Esterline, Jennifer Rippe, Linda Barboa, Warren Griffith, Marc Cerce, and Pamela Hamilton. 0 Nays. All Aldermen were present for the meeting. Motion carried. Mayor Debra Hickey stated a vote had been taken during executive session but could not be disclosed at this time.

Item 13 Adjournment

Motion was made by Alderman Marc Cerce to adjourn the meeting at 8:59 p.m. Motion was seconded by Alderman Warren Griffith. A roll call vote was taken and it was 6 Ayes- Pamela Hamilton, Marc Cerce, Warren Griffith, Linda Barboa, Jennifer Rippe, and Stephen Esterline. 0 Nays. All Aldermen were present for the meeting. Motion carried.

 _____ Mayor Debra Hickey 06/14/16 Date

ATTEST:

 _____ City Clerk Beth Anne West 6-14-16 Date

Reading and Vote to Approve Minutes: 6 Ayes - Linda Barboa, Jennifer Rippe, Stephen Esterline, Warren Griffith, Pamela Hamilton, and Marc Cerce.
0 Nays. All Aldermen were present for the meeting. 6-7-16

Minutes Approved: June 7, 2016



Proclamation

National Police Week

May 15 - 21, 2016

WHEREAS, the Congress and President of the United States have designated May 15 as Peace Officers Memorial Day, and the week in which it falls as Police Week; and

WHEREAS, the members of the Battlefield Police Department play an essential role in safeguarding the rights and freedoms of the citizens of Battlefield; and

WHEREAS, it is important that all citizens know and understand the duties and responsibilities of their police department; and

WHEREAS, the police department of the City of Battlefield is a skilled and professional law enforcement agency which unceasingly provides a vital public service;

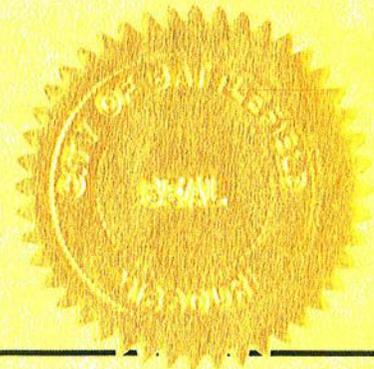
NOW, THEREFORE, I, Debra Hickey, Mayor of Battlefield, call upon all citizens of the City of Battlefield and upon all patriotic, civil, and educational organizations to observe the week of May 15 through 21, 2016, as Police Week with appropriate ceremonies in which all of our people may join in commemorating police officers, past and present, who by their faithful and loyal devotion to their responsibilities have rendered a dedicated service to their communities and, in doing so, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

I FURTHER call upon all citizens of Battlefield to observe Friday, May 20, 2016, as Peace Officers Memorial Day in honor of those peace officers who, through their courageous deeds, have lost their lives or have become disabled in the performance of duty.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of to be affixed.

Dated this 17th day of May, 2016

Mayor: Debra Hickey Attest: Beck Ann West



Attachment #1

Proclamation

National Public Works Week

May 15-21, 2016

WHEREAS, public works services in the City of Battlefield are an integral part of our citizens everyday lives; and

WHEREAS, the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as wastewater, streets and public buildings; and

WHEREAS, the health, safety, and comfort of the citizens of Battlefield greatly depends on these facilities and services; and

WHEREAS, the quality and effectiveness of these facilities, as well as their planning, design, and construction, is vitally dependent upon the efforts and skill of public works personnel; and

NOW, THEREFORE, I, Debra Hickey, Mayor of Battlefield, call upon all citizens of the City of Battlefield to observe the week of May 15 through 21, 2016, as National Public Works Week in honor of the efficiency of qualified and dedicated personnel who staff public works departments.

I FURTHER call upon all citizens of Battlefield to join in the celebration of the achievements and special contributions to our community by the employees of the City of Battlefield.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of to be affixed.

Dated this 17th day of May, 2016

Mayor: *Debra Hickey* Attest: *Beth Ann Hest*



Attachment #2

CITY ADMINISTRATOR REPORT

The improvement of the intersection of 2nd St and State Highway FF has been administratively added to our sidewalk project from Rose Terrace north along State Highway FF to the parking lot entrance of the Kelly Burk building. This will add a maximum of \$15,000 to the project, or \$3,000 (or approximately .6% to our cost, with the bulk (\$12,000) being paid by Surface Transportation Program-Urban (STP-U) federal highway funds. This will not add any delays into the construction program which is projected for a late fall start.

OUT-OF-STATE VEHICLE SALES TAX: DEADLINE EXTENDED ... Gov. Jay Nixon signed House Bill 2140, that provides a two-year extension for jurisdictions that do not have a use tax to hold a vote on the local sales tax for motor vehicles, trailers, boats and outboard motors purchased from private sellers or out-of-state dealers and then titled in Missouri.

A bill passed in 2013 reinstated the local sales tax that historically had been collected on such purchases and set a deadline of November 2016 for the issue to be on local ballots for voter approval. HB 2140 extends the time for those jurisdictions to hold the vote until November 2018. Local jurisdictions must submit the sales tax for voter approval by that time or stop collecting the tax on March 1, 2019. If the voters reject the measure or the local jurisdiction fails to put the issue on the ballot by November 2018, HB 2140 allows the measure to be on the ballot in the future.

MODOT SEEKING COMMENT ON POTENTIAL ELIMINATION OF THREE LOCAL PROGRAMS ... The Missouri Department of Transportation is proposing eliminating three programs, totalling \$10.3 million, that are currently distributed to local public agencies. A comment period opened May 11 and runs until June 10. The programs are:

- **Small Urban Surface Transportation Program – Small Cities:** \$3.5 million per year in federal funds is distributed to 64 cities with populations between 5,000 and 200,000 for road, bridge and general transportation improvements.
- **On-System Bridge Replacement and Rehabilitation Program – Large Cities:** \$6.3 million per year in federal funds is distributed to urban areas in Kansas City, Saint Louis and Springfield for bridge improvements.
- **On-System Bridge Replacement and Rehabilitation Program – Small Cities:** \$500,000 per year in federal funds is distributed to cities with populations between 5,000 and 200,000 for bridge improvements through a competitive application process.

The Missouri Highways and Transportation Commission has asked MoDOT to add the elimination of these programs to the draft Statewide Transportation Improvement Program (STIP). If these programs are eliminated, cities would have three years to spend any remaining funds. The funds for these programs would be reallocated to maintain the state transportation system.

Comment on this proposal or other proposed aspects of MoDOT's draft Statewide Transportation Improvement Program (2017-2021) at http://www.modot.org/plansandprojects/construction_program/STIP2017-2021/index.htm.

Attachment # 3

APPLICATIONS WANTED FOR THE MML 2016 INNOVATION AWARDS ... According to Wikipedia, "innovation" is a new idea or a more effective process. Does your municipality have something new or innovative to share? We believe new projects and programs have successfully been implemented in your municipality and we want to hear about them!

Apply today for the MML 2016 Innovation Awards. Submit your project to the League office by July 11, 2016, and share your innovation! Awards will be given at the MML Annual Conference in September. In addition to submitting a nomination, all award nominees are invited to showcase their project or program during a session at the MML Annual Conference.

We know you have great projects that can benefit other communities.

Attachment # 3

Mayor's Report

04/19/ 16 to 05/03/2016

- *Attended portion of PWSD Annual Meeting and stressed working together.**
- *Attended OTO training and meeting.**
- *Attended budget discussion with Rick and Beth.**
- *Attended meeting with Rick, Beth and Dianna to review contract with water district.**
- *Attended meeting with Rick at Greene County Commission.**
- *Attended meeting with Marc Maness to discuss communication issues,**
- *Met with James Allred (Ref: EDC).**
- *Telephone interview with Sean Rippe. Ref: APB).**
- *Worked on Trail of Tears Event: Spoke with KY3 and Greene County Commonwealth on PR; Met with Dianna and Chip Kidd to discuss TOT schedule and PR; Emailed invitation to dignitaries (Hillmer, Bengsch, Burlison, Wasson); Spoke with several performers and presenters.**
- *Worked booth for Autism Blast at Battlefield Mall.**
- *Recognized Administrative Professionals Day by taking five office staff to lunch at Relics (Beth, Marilyn, Dianna, Clover, Kim).**
- *Spent time in TOT park on 3 occasions to visit with park visitors about their thoughts on the park..**
- *Prepared for BOA meeting.**

Attachment #4