

## ADVISORY PARK BOARD REGULAR SESSION

April 14<sup>th</sup>, 2016

**Item 1: Call to order**

At 6:37pm the meeting was called to order by Chairman Ron Yancey. Chairman Ron Yancey, Committee Members present is Joshua Moss, Constance Aames, Donna Rouse and Chip Kidd. Committee Members Brandon Alsup, and Jennifer Rippe were not present. Mayor Debra Hickey, City Administrator Rick Hess and Admin. Assistant Dianna Courter was also present.

It should be noted that on March 10, 2016 Committee Member Brandon Alsup submitted his resignation from the Park Board.

It should be noted that on April 13, 2016, Committee Member Jennifer Rippe submitted her resignation from the Park Board.

**Item 2: Pledge of Allegiance**

Chairman Ron Yancey led the pledge.

**Item 3: Approval of Past Minutes**

Motion was made by Joshua Moss, to approve the March 10<sup>th</sup>, 2016 minutes.

Motion was second by Donna Rouse.

Roll call vote with 5 ayes, Ron Yancey, Joshua Moss, Constance Aames, Donna Rouse and Chip Kidd. 0 Nays, motion was passed.

**Item 4: Review past Financial Statement and Bank Reconciliations**

City Administrator Rick Hess reviewed Statement of Revenues and Expenditures through February 29, 2016.

**Item 5: Strategic Plan Update with Mark Maness**

Mr. Mark Maness presented his finding from the City of Strafford about their spray ground. Mr. Maness covered over the two options; Recirculation and City Water. The Advisory Park board wanted to know more about insurance requirements and longevity of each type of spray ground. The Park board will review over the Spray Ground Feasibility Report and compile a list of questions for the next upcoming Park Board meeting.

At this time Mr. Maness didn't present anything on a communication plan or researching existing properties for future parks.

**Item 6: Public Input**

No one signed up to speak

**Item 7: Unfinished Business**

**Item 7a: Review the Easter Event**

Discussion was held regarding invoices and costs for the Easter Event. Members felt it would be beneficial to get a larger tent and up the order of eggs from 3000 to 4000 for next year. The board also agreed that having coffee and hot chocolate available this year was a success and to continue next year.

**Item 7b: Review the Tree and Shrub Giveaway**

Discussion was held about the Tree and Shrub Giveaway. Mr. Hess reported that the trees and shrubs have arrived and for in the future, orders will be placed in November to receive the best selection.

**Item 7c: Update on the Trail of Tears**

Mayor Hickey discussed some of the performers and attractions attending this year's event. Mayor Hickey would like to have one of the dance group do a short performance for the TV promo. The Park Board was in agreeance that having security available from the hours of 6pm to 6am would be a great asset to the event.

A motion was made by Chip Kidd to approve paying \$10 per hour for security from 6pm to 6am on Friday May 20<sup>th</sup> and Saturday May 21<sup>st</sup>.

The motion was second by Joshua Moss.

Roll call vote with 5 ayes, Ron Yancey, Joshua Moss, Constance Aames, Donna Rouse and Chip Kidd. 0 Nays, motion was passed.

Administrator Hess discussed possibly during this event to announce the wounded warrior parking space dedication.

**Item 7d: Discuss Landscaping by the Cannon**

Discussion was held about landscaping by the Cannon. The Park Board was in agreement that the ground was too hard and rocky; having it rototilled first would be the best option before anything was planted. At this time no decisions have been made on what type of landscaping should be planted. They would like to revisit this topic at another time.

**Item 7e: Discuss Landscaping around the Sign**

At this time no measurements were presented for how many landscaping block would be required to place around the sign. This discussion would need to be revisited at the upcoming park board meeting in May, 2016.

**Item 8: New Business**

**Item 8a: Discuss Next Year's Budget**

City Administrator Rick Hess reviewed 1<sup>st</sup> rough draft proposal of next year budget. Mr. Hess explained that a majority of the Park Fund comes from Greene County Park sales tax. The 2<sup>nd</sup> rough draft proposal will be available by May 2<sup>nd</sup>, 2016.

9:24pm City Administrator Rick Hess dismissed himself from the Meeting

**Item 8b: Discuss Sound and Lighting Equipment Rental for the 4<sup>th</sup> of July**

Chip Kidd proposed having one Production Company provide Sound and Lighting for all the events. At this time he didn't have the exact cost but would be able to provide that for the upcoming park board meeting in May, 2016.

**Item 8c: Discuss Concession Stand Building**

Mayor Hickey reviewed over some of the issues with the Concession Stand. Classic Building is aware of the lock for the front windows, along with the window being too heavy for one person to open. They are also aware that the gravel needs to be addressed and the pig tail plug is one the wrong side of the building. The anchors for the Concession Stand are schedule to be installed within the next few weeks.

**Item 8d: Discuss lighting around the building**

This item is already to be discussed on the agenda as Item 8i

**Item 8e: Discuss the purchase of Benches for the Park**

Dianna Courter presented some examples of park benches. At this time no decision has been made until the Park Board has time to walk the park and review what is already in place.

**Item 8f: Discuss the purchase of a Backboard for the Tennis Court**  
Dianna Courter presented a bid from Gerald Perry Tennis Company for installing a backboard on the tennis court. At this time the Park Board didn't feel it was necessary to purchase, but would like to discuss again at a later date.

**Item 8g: Discuss replacing the Basketball Nets.**  
The replacement of the nets has been addressed by the city.

**Item 8h: Discuss replacing the Gate Latch to the Tennis Court.**  
The replacement for the gate latch has been addressed by the city.

**Item 8i: Discuss the Electrical Bid for the Concession Stand.**  
Ron Yancey presented a proposal from Complete Electrical Solutions; the proposal exceeds the amount to accept one proposed bid. This item will be addressed again, at the next upcoming Park Board meeting.

**Item 8j: Discuss obtaining bids for asphaltting the entrance to the Park.**  
Ron Yancey presented a bid from Springfield Striping & Sealing for asphalt paving and concreting sidewalk. The proposal exceeds the amount to accept one proposed bid. This item will be addressed again, at the next upcoming Park Board meeting.

**Item 9: Adjournment**  
Motion was made by Chip Kidd to adjourn the meeting.  
Motion was second by Joshua Moss.  
Roll call vote with 5 Ayes, Ron Yancey, Constance Aames, Donna Rouse, Joshua Moss and Chip Kidd. 0 Nays, motion passed.  
Meeting was adjourned at 10:27pm.

*The next regular session Advisory Park Board meeting  
Thursday May 12<sup>th</sup>, 2016 at 6:30pm*

Ron Yancey Chairman Ron Yancey

5/12/16 Date

ATTEST:  
Dianna Courter Admin. Assistant Dianna Courter

5/31/16 Date

Reading and Vote to Approve Minutes:

5 Ayes, Ron Yancey, Joshua Moss, Donna Rouse, Constance Aames and Chip Kidd. 0 Nays, Motion Passed. Brandon Alsop and Jennifer Rippe were not present to vote.

Minutes Approved:

Minutes Approved May 12, 2016