

ADVISORY PARK BOARD REGULAR SESSION

May 12th, 2016

Item 1: Call to order

6:35pm the meeting was called to order by Chairman Ron Yancey. Committee Members present were Chairman Ron Yancey, Sean Rippe, Constance Aames, Donna Rouse and Rocky Compton. Committee Members not present were Joshua Moss and Chip Kidd. Mayor Debra Hickey, Admin. Assistant Dianna Courter, Mark Maness and Jackie Warfel were also present. City Administrator Rick Hess was also not present

It should be noted that on April 19, 2016 the Board of Aldermen appointed Rocky Compton to the Advisory Park Board to fulfil Jennifer Rippe's term ending July 2017.

It should also be noted that on May 3, 2016 the Board of Aldermen appointed Sean Rippe to the Advisory Park Board to fulfil Brandon Alsup's term ending July 2017.

Item 2: Pledge of Allegiance

Chairman Ron Yancey led the pledge.

Item 3: Approval of Past Minutes

Motion was made by Constance Aames, to approve the April 14th, 2016 minutes. Motion was second by Donna Rouse.

Roll call vote with 5 ayes, Ron Yancey, Sean Rippe, Constance Aames, Donna Rouse and Rocky Compton. 0 Nays, motion was passed.

Item 4: Review past Financial Statement and Bank Reconciliations

Mayor Hickey reviewed the financial Statement through April 30th, 2016.

6:44pm Committee Member Chip Kidd arrived

Item 5: Strategic Plan Update with Mark Maness

Mr. Mark Maness reviewed the "Constant Contact" communication plan. Mr. Maness didn't present any research on existing properties for future parks or add anything further to the Spray Ground Feasibility Report. The Advisory Park board was in agreement to review further information on insurance requirements and longevity of each type of spray ground.

Item 6: Public Input

No one signed up to speak

Item 7: Unfinished Business

Item 7a: Review the Tree Giveaway

Dianna Courter reviewed invoices and costs for the Tree Giveaway. The turnout was not as in the past years, we have a lot of trees leftover. In the future with order placed earlier the turnout next year may improve.

Item 7b: Update on the Trail of Tears

Mayor Hickey reviewed the advertisement scheduled and asked the Park Board to sign up for the tee shirts sales during the event. Jackie Warfel reviewed over what she has planned during the movie and shuttle bus to the original trail.

- Item 7c: Discuss Landscaping around the Sign**
Discussion was held about landscaping around the sign. The Park Board was in agreement that June 11, 2016 would be the weekend to lay the blocks.
- Item 7d: Discuss Next Year's Budget**
City Administrator Rick Hess was not present to review 2nd rough draft proposal of next year budget. Mayor Hickey invited the Park Board to attend the upcoming budget meetings held on June 2nd from 6-9:30pm, June 11th from 8:30am-Noon and June 16th from 6-9:30pm.
- Item 7e: Discuss Sound and Lighting Equipment Rental for the 4th of July**
At this time Chip Kidd didn't have the proposal for the sound and lighting equipment for the 4th of July. He will have that available for the upcoming park board meeting on June 9th, 2016.
- Item 7f: Discuss Concession Stand Building**
Discussion was held on the Concession Stand building, the gravel has been addressed and the anchors are in place. The pigtail will be addressed once the electrical is run to the building. At this time the Park Board would like to hold off on further improvements to the building.
- Item 7g: Discuss and possible vote to approve the Electrical Bids for the Concession Stand.**
Ron Yancey contacted several electrical companies for bids and was able to obtain 2 bids for running electrical to the concession stand. Mr. Yancey presented a proposal from Complete Electrical Solutions for \$4,538.00 and A-1 Electrical Service for \$3,035.00.
Motion was made by Chip Kidd to recommend to the Board of Aldermen to accept the bid from A-1 Electrical Service to run electrical to the concession stand for \$3,035.00. Motion was second by Constance Aames.
Roll call vote with 6 ayes, Ron Yancey, Chip Kidd, Sean Rippe, Constance Aames, Donna Rouse and Rocky Compton. 0 Nays, motion was passed.
- Item 7h: Discuss obtaining bids for asphaltting the entrance to the Park.**
Ron Yancey obtained bids from Lazer Perfect Striping & Sealing for \$6289.00, Springfield Striping Sealing for \$8785.60 and Faith Paving Company for \$5908.00.
Mayor Hickey recommends that the bids be looked over by the city Administrator and Building Inspector; to be sure we meet all the requirements.
- Item 7i: Discuss the purchase of Benches for the Park**
Dianna Courter presented the examples from the April 14th, 2016 Park Board Meeting for park benches. The Park Board was in agreement to add more benches with backs. The Park Board asked if there was a local dealer. At this time no decision has been made.
- Item 8: New Business**
- Item 8a: Discuss the purchase of items for the 4th of July Event**
Dianna Courter reviewed the invoices and costs for the 4th of July Event. The Park Board was in agreement that it would be a good idea to sell Glow Sticks out of the concession stand along with water. Dianna Courter will check into prices and present them at the next upcoming Park Board Meeting. At this time no further decision was made.

Item 8b: Discuss the repairs to the Courts in the Park.

Dianna Courter presented the invoice from Final Grading for repairs to the courts in the park. At this time the Park Board didn't feel the invoice gave enough detail about what was to be done. At this time no further decision was made.

Item 8c: Discuss the Inflatable Contract for the 4th of July Event.

The Park Board reviewed over the Monkey Business Proposal for inflatables.

Option #1 for \$6440.00 (the same as last year),

Option #2 for \$7500.00 (Option 1 and plus adding 3 more) and

Option #3 for \$8500.00 (Option #1 & #2 plus adding 3 more).

Motion was made by Chip Kidd to accept the Proposal for Option #1 for \$6440.00 (the same as last year).

Motion was second by Sean Rippe.

Roll call vote with 6 ayes, Ron Yancey, Chip Kidd, Sean Rippe, Constance Aames, Donna Rouse and Rocky Compton. 0 Nays, motion was passed.

Item 9: Adjournment

9:30pm Ron Yancey made a motion to adjourn the meeting.

*The next regular session Advisory Park Board meeting
Thursday June 9th, 2016 at 6:30pm*

Ron Yancey

Chairman Ron Yancey

6/9/16 Date

ATTEST:

Dianna Courter

Admin. Assistant Dianna Courter

6/9/16 Date

Reading and Vote to Approve Minutes:

5 Ayes, Ron Yancey, Sean Rippe, Constance Aames, Chip Kidd and Rocky Compton 0 Nays

Minutes Approved:

Minutes Approved June 9, 2016