

## Chapter 140. City Departments, Commissions and Committees

### Article III. Public Parks Advisory Board

#### Section 140.030. Creation of Advisory Board.

[Ord. No. 02-13 §1, 6-18-2002; Ord. No. 15-08 §1, 7-21-2015]

There is hereby created an Advisory Park Board to serve as the Park Board for the City and to provide advice and information to the Mayor and Board of Aldermen regarding the needs and requirements of the City's park system.

#### Section 140.040. Appointment of Board.

[Ord. No. 02-13 §2, 6-18-2002; Ord. No. 13-07 §1, 11-5-2013; Ord. No. 15-08 §2, 7-21-2015]

The Mayor with the approval of a majority of the members of the Board of Aldermen shall appoint an Advisory Park Board of seven (7) members to be chosen from the citizens of the City at large with reference to their fitness for such position.

#### Section 140.050. Exclusions.

[Ord. No. 02-13 §3, 6-18-2002; Ord. No. 15-08 §3, 7-21-2015]

Neither the Mayor nor any member of the Board of Aldermen shall be a member of the Advisory Park Board.

#### Section 140.060. Terms of Members.

[Ord. No. 02-13 §4, 6-18-2002; Ord. No. 13-08 §1, 11-5-2013; Ord. No. 15-08 §4, 7-21-2015]

Members shall be appointed for staggered three-year terms each structured so that the terms of no more than three (3) members shall expire each year. Terms of members shall begin on July 1 in the year of appointment and shall expire on June 30 in the third year following that appointment. Persons appointed to the Board as a result of the resignation, removal or death of a sitting member of the Board shall be appointed to serve the remainder of that term only; provided, however, nothing contained herein shall prevent the Board of Aldermen from reappointing any such member for a full term at the conclusion of the remaining term for which he or she was appointed.

#### Section 140.070. Filling Vacancies.

[Ord. No. 02-13 §5, 6-18-2002; Ord. No. 15-08 §5, 7-21-2015]

When a vacancy occurs on the Advisory Park Board by removal, resignation or otherwise, said vacancy shall be filled to a like manner as the original appointments for the unexpired term of said member.

## **Section 140.080. Compensation.**

[Ord. No. 02-13 §6, 6-18-2002; Ord. No. 15-08 §6, 7-21-2015]

No member of the Advisory Park Board shall receive any compensation as such.

## **Section 140.090. Meeting — Election of Officers.**

[Ord. No. 02-13 §7, 6-18-2002; Ord. No. 15-08 §7, 7-21-2015]

The Advisory Park Board shall meet at least quarterly on a set date and at a set time as determined by the members. The members shall elect one (1) of its members as Chairman and one (1) of its other members as Secretary.

## **Section 140.100. Duties.**

[Ord. No. 02-13 §8, 6-18-2002; Ord. No. 15-08 §8, 7-21-2015]

- A. The Advisory Park Board members shall have the following duties and responsibilities:
1. Identify park and recreational attitudes of individuals and organizations in the community;
  2. Make annual budget recommendations;
  3. Insure resources to continue ongoing and future park and recreational programs;
  4. Accept and perform delegated responsibilities;
  5. Advise on basic policies that guide the department;
  6. Maintain a clear distinction between its own function and the function of the governing body and professional staff;
  7. Submit all recommendations or suggestions in writing to avoid misinterpretations;
  8. Recognize that its recommendations or suggestions will not always be followed;
  9. Review and advise on development plans;
  10. Recommend sites for park expansion; and
  11. Recommend new programs for inclusion into department offerings.

## **Section 140.110. Removal of Members.**

[Ord. No. 02-13 §9, 6-18-2002; Ord. No. 15-08 §9, 7-21-2015]

The Mayor may, with the consent of a majority of all the members of the Board of Aldermen, remove any Advisory Park Board member. Any member may also be removed by a two-thirds (2/3) vote of all members of the Board of Aldermen, independently of the Mayor's approval or recommendation.

## Section 140.120. Annual Report.

[Ord. No. 02-13 §10, 6-18-2002; Ord. No. 03-01 §1, 1-14-2003; Ord. No. 15-08 §10, 7-21-2015]

The Advisory Park Board shall, on or before the third (3rd) Tuesday in October of each year, make an annual report to the Board of Aldermen concerning its discharge of those duties set forth in Section **140.100** of the Code of Ordinances, setting forth its recommendations to the Board of Aldermen concerning those subjects covered by Section **140.100** and accounting for any and all money received by or entrusted to the members of such Advisory Board.